YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	SDVS Sangh's Shri L.K.Khot College of Commerce, Sankeshwar
• Name of the Head of the institution	Dr. Smt.S.I.Madiwalappagol
• Designation	I/C Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08333273364
• Mobile no	9945286824
• Registered e-mail	lkkhotiqac@gmail.com
• Alternate e-mail	lkkhot@rediffmail.com
• Address	Old. P.B. Road , NH-4 Highway
• City/Town	Sankeshwar
• State/UT	Karnataka
• Pin Code	591313
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Grants-in aid**	
• Name of the Affiliating University	**RaniChannamma University Belagavi**	
• Name of the IQAC Coordinator	**Dr. P.L.Harale**	
• Phone No.	**08333273364**	
• Alternate phone No.	**08333273364**	
• Mobile	**9482058098**	
• IQAC e-mail address	**lkkhotiqac@rediffmail.com**	
• Alternate Email address	**lkkhot@rediffmail.com**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.slkkcc.edu.in/images/AQAR_2021-2022.pdf	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.slkkcc.edu.in/SlkkccFiles/Academic_Calendar-2022-23.pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**72.35**	**2004-2005**	**16/09/2004**	**15/09/2009**
Cycle 2	**B**	**2.41**	**2010-2011**	**27/03/2011**	**26/03/2016**
Cycle 3	**B++**	**2.79**	**2016-2017**	**28/03/2017**	**27/03/2022**
Cycle 4	**B**	**2.34**	**2021-2022**	**18/10/2022**	**17/10/2027**

6.Date of Establishment of IQAC	**18/04/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**NIl**	**2022-2023**	**00**

8.Whether composition of IQAC as per latest	**Yes**

NAAC guidelines	
• Upload latest notification of formation of IQAC	[View File]()
9.No. of IQAC meetings held during the year	`04`
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`*Awareness Programme on entrepreneurship *Experimental learning *Quality Enhancement Initiatives *Career Guidance Programme *Participative Learning`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To Organise Workshop on Entrepreneurship Development	**Organised one day workshop on Entrepreneurship development on 31-12-2022.Shri.R.B.Madihalli, Dy Director, DIC, Z.P Section, Belagavi and Shri.S.V.Yeligar, Dy Director, CE DOCK, Karwar, were the Resource persons. 143 Students were attended and Benefited from the workshop**
To organise Guest Lecture by Chartered Accountant	**Organised Guest Lecture on Role of Charted Accountant in Indian Accounting standards with reference to As 2& As 10,on 19-01-2023.Shri.V.M. Asudi, Chartered Accountant Belagavi was the Resource person.92 Students were attended ,and Benefited from the Guest Lecture.**
To Organise Guest Lecture by Academician.	**Organised Guest Lecture on Financial Statement of Companies on 21-01-2023. Dr.H.J.Molerakhi, Assistant professor of Commerce, Arts, Commerce, Science & Home Science College, Belagavi was the resource person 69 Students were attended and benefited from the guest lecture.**
To organise workshop on IPR.	**Organised workshop on Intellectual property right on 15-02-2023. Prof C. Manjanna Dept. Of Chemistry, RCU, Belagavi and Dr N.R. Patil, Principal GFGC , Sadalaga were the Resource persons.102 students were attended and benefited from the workshop.**
To organise workshop on Employment opportunities to Commerce Graduates.	**Organised workshop on Employment opportunities to commerce graduate in Industrial sector on 07-07-2023 Shri R.V.Juvali Ex-**

	President, Belgaum Chamber of Commerce and Industry was the resource person.100 Students were attended and Benefited from the workshop
To organise workshop on competitive examination	Organised workshop on competitive Examination on 10-07-2023.Shri Muttappa Dasar, Gurukul career Academy,Dharwad and Shri Sharanayya Devanagimath, Gurukul,career Academy, Dharwad, were the resource persons.98 students were attended and benefited from the workshop .
To organise Guest lecture on recent trends in commerce and management education	Organised guest lecture on recent trends in commerce and management education on 02-08-2023 Dr. A.M.Gurav Prof. Head, Dept of Commerce, Shivaji University Kolhapur was the resource person. 100 students were attended and benefited from the guest lecture.
To organise guest lecture by chartered Accountant.	Organised guest lecture on Role of Chartered Accountant in Auditing Shri Sanjeev Ayachit Chartered Accountant, Belagavi was the resource person. 92 students were attended and benefited from the guest lecture.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Local Governing Body	31/10/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	20/02/2024

15.Multidisciplinary / interdisciplinary

Shri.L.K.Khot College of Commerce Provides a holistic multidisciplinary educational environment. The Institution aims to attain the highest global standards in providing quality education. The following opportunities are available in the institution. Shri.L.K.Khot College of Commerce is one of the affiliated college of Rani Channamma University Belagavi. The institution offers both undergraduate Bachelor of Commerce Programme and Postgraduate Master of Commerce programme. Students after completion of 10+2 can join a commerce stream in the same campus. The institution offers flexible and innovative curricula that includes credit-based courses and project work. from the academic year 2020-2021 institution has Introduced credit-based course. The Commerce programme credit is, I year Certificate credit II Year diploma credit III Year degree credit IV Year PG credit. The institution offers multidisciplinary curricula that enables multidisciplinary and exit at end of I, II- and III-Year undergraduate education. The University has made its compulsory to study SES/ AEC/OEC Subjects such as Digital Fluency, Environmental Studies, Health and Wellness, Yoga ,C-Programming concepts/ Pre-reform Indian Economy, Tourism and hospitality management, Sustainable development goals etc. In their regular curriculum as flexible and innovative curricula that includes credit-based courses towards the attainment of a holistic and multidisciplinary education.

16.Academic bank of credits (ABC):

The ABC regulations intend to give impetus to blended learning mode allowing students to earn credit from various HEIS affiliated to respective universities. Academic bank of credits facilitates deposition of credits awards by affiliated universities for courses pursued there in academic bank of account. The university /UGC shall. as per norms and guidelines ease commerce students and the validity of such credits Shri .L.K.Khot College of Commerce is a Affiliated   college abides by the Rani Channamma University Belagavi Rules /Norms. Some of initiatives taken by the college in this direction are given below - * within the approved curricular frame work of the Rani Channamma University Belagavi, Faculty Members use different pedagogical tools and approaches for teaching learning activities. Students are motivated to study e- books, which

are available in the library. * Institution has Appointed teaching and Non-teaching staff as per the requirement of the NEP. for every subject total 100 marks are decided, but 60 marks are allocated for written examination assessed by university, and another 40 marks are allocated for students participation in internal test, Seminar, Assignment, Group Discussion and analysis of Case study.

17.Skill development:

Skill development helps to build-up strong foundation for learners. Shri.L.K.Khot College of Commerce has taken the following steps to help students in becoming more skilled, as mentioned below. * To Complement discipline specific university curriculum the college organises extracurricular activities to impart holistic and value-based education. * The NSS unit regularly organised activities to promote community responsibility such as Cleanliness Campaigns, Blood Donation Camps, Skill building Seminars, Literacy Campaigns and social awareness programmes etc

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Shri.L.K.Khot College of Commerce offer the undergraduate course in Kannada Hindi. The curriculum of these courses comprises foregrounding and shaping the relationship between language and culture. In addition to the curricular prospects these depts. conduct several co-curricular programme that foster the dissemination of Indian culture, knowledge, traditions among the students at the college including singing competition and observation of "Sankranti Habba" organised in 2021-22 * Shri L.K.Khot College of Commerce caters to students from diverse linguistic and economic bankground. To fulfil the learning needs and levels of these students,Faculty members of the college engage in a bilingual mode of lecture delivery every year various events and competitions are organised by the depts. Where students are encouraged to participate so that they learn more about the Indian language,Indian culture and their importance in Indian education system. Some of the events which have been organised during 2021-22 includes singing competition, speech competition and essay competition etc. * Every year college also celebrates Hindi Diwas.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The courses offered by Shri.L.K.Khot College of Commerce are based on the curriculum by Rani Channamma University Balagavi. We empower students to become a good citizen, teacher, entrepreneurs, soldiers, chartered Accountant, Cost Accountant, Management Accountant Financial Accountant, Tax Consultants and company Secretary with

motivation. Some of the common outcomes outlined for the programmes of study offered at Shri.L.K.Khot College of Commerce are knowledge acquisition, analytical skills, application of knowledge and problem solving etc. Our college organises few academic events such as seminars and group discussions to provide interactive plat from for knowledge acquisition. students are also encouraged to access e-resources which are available in the library. One of the objectives of NEP 2020 is the transformation of concepts in the practice. Some of the new initiatives have bee taken by the college in this direction are as follows: * Creating a learner centric environment-focus on students understanding of the outcomes of the course, facilitating academic and problem solving skill based discussions conducted in the   class * Mentoring and continuous assessments of learners - Mentor mentee meetings conducted on regular basis to address several problems of students * Encouraging application of knowledge for solutions - students were sensitised towards the sustainable environmental goals through the classes taken as a part of their curriculum under environment studies course.

20.Distance education/online education:

ODL (Open and distance learning) is a system of education where in teachers and learners need not to be present either at same place or same time and is flexible in regard to modalities and times of teaching and learning. It aims to offer opportunities for life long leaning. In an attempt to develop the use of technological tools for teaching learning activities. The college has taken the following initiatives ·   Laptops are provided to faculty members ·   Established e-resource center for students · Highspeed internet facility ·   Subscription for the national library and information services, infrastructure for scholarly content (N-list) e-shodh Sindhu, consortium, INFLIBNET center which provides access to e- resources to students and faculty members. ·   (During open book examination) The institution has provided computer lab facilities to the students whom soever required for academic and examination purpose. ·   Students get the notes and study materials via WhatsApp group created by the institution

Extended Profile

1.Programme

1.1   **79**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]

2.Student

2.1   **353**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2   **75**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File]

2.3   **127**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File]

3.Academic

3.1   **08**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File]

3.2   **09**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	79
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	353
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	75
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	127
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	08
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**09**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**06**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**27.17**
4.3 Total number of computers on campus for academic purposes	**52**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

S.D.V.S Sangh'sShri L. K. Khot College of Commerce, Sankeshwar is affiliated to Rani Channamma University, Belagavi. Presently our college is engaging two programmes in commerce, UG and PG. The syllabus designed by the university is being implemented. Programme wise complete work load is calculated per semester in the staff council meetings and allotted to the faculty members. For the effective delivery of the curriculum, concerned faculty member collects the relevant syllabus and prepares his/ her course and tries to complete the syllabus within the allotted time schedule, extra classes are conducted for incomplete syllabus. Separate timetables for UG and PG are prepared by the relevant committees and circulated among the teaching faculty and students. Teaching-learning activities are recorded on daily basis by the faculty members in their respective academic work dairies along with conspectus. Teaching action plan is prepared by each faculty member and duly signed by the head of the institution at the end of each month. Regular staff council meetings are conducted for

the smooth functioning of teaching learning process.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The University publishes and circulates the calendar of events before the beginning of every semester. The institution adheres to the same and makes provision for curricular, co-curricular and extra-curricular activities. The continuous internal evaluation at the institutional level is restricted to the conduct of two tests, one home assignments and seminars. The first test is conducted after eight weeks from the date of commencement of the semester and second test is conducted after four weeks from the completion of first test. If there are any laxities, same is discussed in the staff council meetings and necessary measures are taken by the head of the institution.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

98

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Organizational Behavior course for M.Com third semester helps in developing theoretical and practical concepts. Behavior of people and analyzing the complexities associated with management of individual behavior and group behavior and demonstrate how the organizational behavior can integrate in understanding the motivation (why) behind behavior of people in the organization.

A course on Information Technology for business for fourth semester M.com provides financial analysis skills using MS-Excel provides knowledge about applications of IT in various functional areas, cyber laws and emerging technologies.

The course "Environment Science" for second semester B.Com addresses environment and sustainability. It deals with ecosystem, biodiversity and role of water, light and temperature in ecosystem. It appreciates the ethical, cross cultural, historical context of environment issues and the links between human and natural systems. They also learn the measures to protect the environment and are made aware of global warming and other related issues.

"Sustainable Development Goals" (OEC) course for second semester B.Com deals with how to develop without harming/affecting the environment. The subject helps the students to understand the concept of sustainable development and identify major challenges. Students will become aware of their social responsibility.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

133

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows   **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

91

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

57

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution identifies the slow learners and advance learners based on their performance in the previous examination. The advance learners are those who have scored more than seventy-five per cent of marks and those who have secured less than fifty-five per cent of marks are considered as slow learners. Accordingly, the faculty members act to address their needs. The following strategies are adopted by the institution to address them separately:

For Advance learners:

- A separate set of books is provided to the advance learners for their home reference throughout the semester in addition to the weekly borrowing facility.
- They are awarded with cash prizes and special cash prizes are given to the centum scorers in certain subjects by the concerned faculty members.
- In order to enrich their competitiveness, the library of the institution has purchased competitive examination books and magazines.

For slow learners:

- A special care is taken to slow learners during the course of mentoring by the mentor.
- Such students are informed to refer to Question banks kept at the library.
- Faculty members provide 02 marks questions to the students through social media particularly through whats app.
- The library has DVDs relating to the enhancement of their communication skills.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
355	**08**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution always encourages the students' centric methods such as experiential learning, participative learning and problem solving methodologies. In UG programme, there is no mandatory of project work. In spite of this, the faculty members motivate the students to have blended learning. The institution puts together sincere efforts to get the permission of industries for the purpose of visit. These tours enable the students to understand the process of manufacturing units and diverse cultural heritages. The students have visited the following local units:

- **Amusement Park Mantur Tq. Mudhol**
- **JSW Steel Pvt Ltd Vijaynagar**

The above reports and list of projects done by PG students are enclosed at the end.

There is compulsory course as project work for the fourth semester of PG programme. Each faculty member is allotted with three to four students depending upon the strength of the batch. The students can select any organization for the purpose of study. At the end of semester, they submit project reports and an assessment of the same are carried and performance is reported to the university. The submitted copies of the projects reports are preserved by the PG department. The students can also select either case study or problem solving methodologies.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The development of ICT has brought radical changes in all the fields and teaching-learning process is not an exception. The use of ICT by the faculty members of the institution creates a competitive edge in them. The IQAC of the institution makes incessant efforts in the implementation of ICT in teaching learning process. The faculty members are encouraged to make use of power point presentations during their lecture. Students are also encouraged to use power point presentation when seminars are conducted.

The institution has well established computer lab with internet facility. There are twenty-five computers available in the computer lab for the use of the students. Digital library is set up in the library for the easy access to students. It has five ICT enabled smart class rooms which make teaching learning process as effective. The library of the institution has subscribed to N-list programme which provides for free access to e-books, e-journals etc. Every teacher is provided with computer with internet for the preparation as well as for research publication. The institution provides provision to students to take printouts.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

08

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	*View File*
Circulars pertaining to assigning mentors to mentees	*View File*
Mentor/mentee ratio	*View File*

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	*View File*

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	*View File*
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

8

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution forms a committee known as Examination under the co-ordinatorship of senior faculty member and assisted by two faculty members. Its responsibility is to purchase the stationery required for conducting the examination, notifying the time table of internal assessment (Test) to the students and conducts the assessment. It prints the question paper in house. The conduct of internal examination at the institutional level is restricted to one home assignment, two internal assessments and seminar and filed work as per the requirement of NEP for first and second year of UG course. The students are notified with time-table of internal assessment well in advance and provided with sufficient time for preparation. It also circulates notice to the faculty members to set the question papers.

Once the assessment is over, the faculty members evaluate the answer scripts of their respective courses. The students are given the answer scripts to ascertain their score and their signatures are obtained on the scripts. At the end of each semester, the students' signatures are obtained on the internal assessment sheet. This ensures that the internal assessment is transparent and robust in terms frequency and mode.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution attends the grievances related to internal and

external examination with utmost care and urgency. The mechanism to deal with internal/external examination is as follows:

External examination:

- The examination fee payment notice is notified in the student portal through Uniclare and UUCMS app of the university.
- The discrepancies relating to the marks secured by the students in the various courses are addressed through the revaluation, re-totaling process.The institution acts as liaison between the students and university.
- A time bound redressal mechanism is suggested by Rani Channamma University, Belagavi soon after announcing results in student portal.There is provision to get the photocopies of answer scripts of students after paying the prescribed fees.

Internal Examination:

- The grievances related to internal examination are addressed by the faculty members.
- The internal examination committee receives the grievances from students due to ill health, to attend competitive examination etc., because of their association with NCC, NSS, and Scouts & Guides and sports activities and forwarded to the head of the institution.With due consent from the principal, such students are allowed to attend examination separately.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The outcome of the programme provides a perfect future path to the learners. This helps them to achieve their objectives. The institution being an affiliated institution strictly adheres to the implementation. After the allotment of the courses (subject) to the teachers, the concerned faculty members prepare the course

outcomes. These course outcomes are discussed in the meeting of the IQAC. Based on the outcomes of the various courses, the IQAC prepares programme outcomes separately for UG and PG programmes. The same is communicated to the all the faculty members in the staff council meeting. The PO, CO and PSO are uploaded on the website of the institution. All the stakeholders can access to the website of the institution.

A learner should know the outcome of the course and programme. In this regard, the course outcomes are communicated to the students in the classes at the time of commencement. A display board of PO, PSO and CO is put up in each classroom to ensure the same. The students can also access to the institutional website to ascertain the outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://slkkcc.edu.in/SlkkccFiles/CO%202022-23.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The POs, PSOs and Cos are communicated to both faculty members and students. The institution evaluates the attainment of POs, PSOs and Cos in two ways viz direct and indirect. The direct evaluation is made by the institution based on the performance of the students in the internal assessment and home assignment. Each teacher motivates the students to excel in the assessment. In PG programme, there is compulsory preparation of project report. Students of PG programme are allowed to select an organization or a case study. This bridges the gap between theory and practice. Though, the project work is not mandatory for UG programme, the institution organizes field visits, students' project work and industrial tours to impart the exposure of business ventures.

The indirect method of attainment is reflected by the performance of students in the final examination, students' progression towards higher education and joining professional courses. The passing percentage of the institution both at UG and PG is on increasing trend. Many of our students are progressed to peruse their higher education in commerce and management. In Toto the

academic excellence of the institution assists in the attainment of CO, PSOs and POs.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://slkkcc.edu.in/SlkkccFiles/CO%202022-23.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

127

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://slkkcc.edu.in/SlkkccFiles/BCOM%20&%20MCOM%20SSS%202022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

03

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS and NCC units of our institution have been actively engaged in organizing a variety of extension activities within our neighborhood community. These initiatives aim to sensitize students on pressing social issues, fostering holistic development.

Activities include commemorating significant events such as Anti-Tobacco Day, World Anti-Terrorism Day, and Constitution Day Celebration. Additionally, efforts are made towards community welfare through initiatives like Swachh Bharat Abhiyan, Blood Donation Camps, and Eye and Dental Camps.

Moreover, the units actively participate in National NSS Day, Voters Awareness Rally, NCC Day Celebration, and Gandhi Jayanti (Swachh Bharat Abhiyan), marking pivotal moments in our national and social calendar.

Such multifaceted engagements enable students to cultivate a spirit of social responsibility and service, contributing

significantly to their holistic development. Through active participation in these activities, students not only enhance their awareness of social issues but also develop essential life skills and values, ensuring their well-rounded growth and contribution to society.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The campus is spread over 4.15 Acres. The Institution's existing infrastructure facilities are utilized both for conducting theory and practical classes. The main building has 07 Classrooms, Auditorium, well equipped 1 computer lab. The existing facilities available in our institution to enhance teaching and learning programme are listed below: Classrooms equipped with ICT. Audio-podium in every classroom. Internet connection in the library, computer lab, staffroom, office. E-resource centre at library. Subscription of journals. Installation of Wi-Fi facility. E-Lib library management software. N-LIST facility is available for students and faculty members. The details of the infrastructural facilities are as follows:

Sl No 1. Physical Facility Dimension in feet Location Lecture Hall No. 1,2,3, 40x25 I Floor Used for ICT Enabled theory Classes.

Sl No 2. Lecture Hall No. 4,7 20x25 I Floor Used for ICT Enabled theory Classes for M. Com

Sl No 3.Computer Lab 20x25 I Floor Used for computer Application practical and ICT Learning resource.

Sl No 4. Auditorium 64.7x34.11 I Floor ICT Enabled, used for Academic and Cultural events purpose.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The gymkhana chairman effectively nurtures the sports potential of the students by strategic efforts and mentoring. Students are motivated to participate in cultural and sports activities to enrich their extra- and co-curricular knowledge. The institute has a spacious play ground with area of 400mtrs standard track. Facilities are provided for outdoor games like Net ball, Volleyball, Basketball, Kabaddi, Tennis, Throw ball and Handball. The ground is used for both track events and field events. The outdoor games such as volley ball, basketball, throw ball, kabaddi, cricket, Football etc. are used by the students. Institute has got a dedicated yoga room. Institute has well equipped gymnasium for students and staff. The Chairman of gymkhana committee motivates the students through proper guidance regarding diet routine. The institute has a well-equipped gym centre which includes the latest equipment Prof. M S Kamble member of gymkhana committee is in charge of multi gym unit. International Yoga Day is observed at the playground. At the beginning of the academic year, different committees are formed, including the faculty and class representatives who coordinate and monitor various cultural events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

06

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.06

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Fully Version: 16.2, Year of Automation: 2016 The library has a spacious reading hall, Digital Library and a separate rack area. It operates under the Open Access System. Internet, scanning and photocopying facilities are available.

ILMS e-Lib Software Modules Circulation: e-Lib is used for circulation, by using two computer terminals for the purpose of transactions, issue and return of library resources and to get user statistics.

Technical Section: The technical processing of library materials, books and periodicals, preparation of barcode is done at the technical section by using e-Lib.

Cataloguing: Cataloguing of books is done through e-Lib software, data input is entered using MARC format, fixing of Barcode label and other processing works is done in the technical section.

Acquisition: Acquisition of books is processed through e-Lib software. OPAC is available for students and staff. Digital Library has ten systems with internet and LAN. "e Lib" is a user-friendly software, for various library usage. e-Lib – Library Management System is for managing the enormity of the library effectively is a client-server application. e-Lib provides the admin the right of control on all users.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the **D. Any 1 of the above** **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.99

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

75

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution ensures an extensive use of ICT resources by providing adequate access to computers and the internet to its students and faculty. The King Broadband internet is installed in computer lab and Digital library. Faculty members are provided with a PC and a printer to carry out the work The campus is under CCTV surveillance. Earlier there were 20 CCTV cameras there is one setof DVR. All class rooms, lab and Auditorium Hall are ICT enabled. All class rooms, lab and Auditorium Hall are ICT enabled. They are used till date. The auditorium hall has a quality sound system. Huge amount of study materials in the form of PDFs, e-books, videos, audios, presentations, word files, etc., are available at library and provided to the students. New information in the form of PDF, Word files, Videos, Audios, Biographies are added and the study material is updated from time to time. The Institution's website is maintained and upgraded regularly. It has different portals with the latest updates. All the computer systems are maintained and upgraded regularly.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

38

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.61

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

At the beginning of the academic year, the head of the institution presents requirement of physical, academic, and support facilities to the college governing body for approval and implementation. Maintenance of physical facilities. The technical & IT infrastructure facilities are maintained by the management to ensure protection for students and staff, 20 CCTV surveillance cameras have been installed the use of ICT facilities for the learning process is recorded in the logbook. Students are instructed to follow the rules and regulations strictly while operating computer systems to avoid failure due to improper usage. Sports: The institute has 400mtrs standard track for various sports events. Sports equipment's as well as fitness related equipment's are made available for all these games to the students. The institution has separate hostels for girl and boys. The hostel supervision is made by the Wardens of the hostel. Housekeeping staff are allotted to maintain the cleanliness and hygiene of hostel. One sanitary pad vending machine is also kept. The warden allots rooms for selected students.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

338

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

05

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://slkkcc.edu.in/SlkkccFiles/aqardocs /2022-23/5.1.3_Final_Capacity.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

149

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

149

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has facilitated its students to represent in various co-curricular and extracurricular activities. Students represent in quality initiative activities of the institute through IQAC. They represent in staff council. They are members in various committees along with teaching and non-teaching staff. They represent in Cultural & College Miscellany, Gymkhana, Women Empowerment Cell, Anti-Sexual Harassment Cell, SC/ST Cell, Anti-Ragging Cell, Grievances Redressal Cell, and Outreach Programmes. Students participate in planning and implementing events and activities of the specific committee. Students engage in conducting cultural events such as Freshers' Day, Annual Days etc.

File Description	Documents
Paste link for additional information	https://slkkcc.edu.in/SlkkccFiles/aqardocs/2022-23/5.3.2_Final_Stud.pdf
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the Institute has been registered on 17-01-2017 with the registration number DRL/BGM/SOR/1048/2016-17. All students studying in the final year of B.Com and M. Com programmes pay association fee of Rs. 100 and will become the member after the completion of the final year.

The Alumni Association conducts meeting annually to discuss the matters of institution's growth and strengthening of facilities. It conducts meetings annually and provides valuable suggestions that would help strengthen the efforts to meet the defined goals of the institution. The association is significantly contributing to the development of the institution through financial and non financial support. The total financial contributions from Alumni during 2022-23 is Rs.57,865.00.

File Description	Documents
Paste link for additional information	https://slkkcc.edu.in/SlkkccFiles/aqardocs/2022-23/5.4.1_Alumni.pdf
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune withthe vision and mission of the institution Vision "Enhancing Quality and Value based education in Commerce and business. Shri L K Khot College of Commerce is a premier institute providing commerce education for more than five decades.The vision statement represents the institute's strong tendency towards enhancing quality education in commerce and business. The institution organised workshop on Entrepreneurship Development in Association with DIC Belagavi. Mission to bring Excellency in Pedagogy and empower students with career oriented and skill-based education to create the sensible leaders of the society. The Institution conducted certificate course "A Practical course on tally with Taxation" for V Semester students. The mission statement ensures students of the institute to get career oriented and skill-based education that instils enough confidence among students to secure better jobs and to become sensible leaders of the society. The institute has strong platform to develop entrepreneurial skills in students. The implementation of New Education Policy 2020 by the university has given scope for students to adapt changing global scenario. Environment awareness programmes such as Tree plantation,cleaning of river sensitized the students towards sustainable ecological development. The institute is providing value-based education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

SDVS Sangh's Shri. L. K. Khot College of Commerce Sankeshwar, runs both UG and PG programmes. It functions in compliance with the directions given by UGC, MHRD, Government of Karnataka and Rani Channamma University, Belagavi to which it is permanently affiliated. The college ensures decentralized and participatory governance by incorporating all its staff members. Case study: Appointment of physical Director. The Institute identified the need of physical director and it was discussed during the local governing body meeting no. 13 and resolution no 04 dated :29/07/2022

and the LGB approved to appoint physical director. The institute purchased books worth rupees 138000.00 as discussed in the LGB meeting no.14 and resolution no. 03 dated:19/10/2022 gave approval to purchase books. participatory role of the management encourages the involvement of the staff for efficient running of the institution. The institution promotes decentralized and participative management practices. There are primary three bodies functioning in the institute such asLocal Governing Body, Internal Quality Assurance Cell and staff council. These bodies take care of overall planning and execution of the institution's academic activities. The institute's IQAC formulates quality policies and guide various committees and cells of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic / perspective plan is effectively deployed

Perspective Plan 2021—2026

1. To provide multiple programme options to students

2. More Certificate Courses have to be introduced.

3. The institution shall enter in to MOUs and collaborations with other institutes

4. Faculty shall be motivated to engage in research activities

5. Faculty development programmes shall be organized

6. Legal Awareness Programmes shall be organized

7. Student progression to higher studies shall be promoted

8. Workshops on competitive exams shall be organized

9. Student exchange / Faculty exchange programmes shall be organized

10. Guest lecturers shall be organized

11. Environmental Awareness programmes shall be organized

12. Extension programmes shall be organized

13. Faculty shall be motivated to organise Seminars/ Webinars

14. Gender sensitization programmes shall be organized

15. To add more ICT facilities

The Institution conducted certificate course "A Practical course on tally with Taxation for V Semester students. Faculty members published research articles, conducted one day workshop on Entrepreneurship Development in association with DIC Belagavi, arranged guest lecture on role of chartered accountant in Indian Accounting Standards. Arranged one day workshop on Employment opportunities to commerce graduates in Industrial sectors and also conducted one day workshop on competitive examinations.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **Administrative Setup: SDVS Sangh's Shri. L. K. Khot College of Commerce has a well-organised structure to carry out administration. It has a five-tier organogram structure.**
- **Board of Management: SDVS Sangh's Board of management is comprised of president, vice-president, secretary,Administrator and members of the Board of management.**
- **Local Governing Body: It is comprised of few members from the Board of Management SDVS. Sang, the principal and a staff representative.**
- **Principal: The principal is the academic and administrative leader of the institution who strives for the overall development of the institution.**
- **IQAC: It was established in the year 2004.It is actively working towards academic excellence. It is planning, guiding and monitoring quality enhancement activates of the institute.**
- **Staff Council: It is composed of teaching and non-teaching staff along with student representatives which ensures efficient performance of academic and administrative tasks**
- **Appointment: The appointment rules for the teching staff are as per government order along with the eligibility criteria prescribed by the UGC that for the non-teaching is as per Government**
- **Service Rules and procedure: Service rules and procedures are guided by the Rani Channamma University Belagavi and the rulesof the state Government.**

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

SDVS Sangh's Shri L.K. Khot College of Commerce, Sankeshwar provides the following welfare measures to all teaching and non-teaching staff to promote the efficiency and also for the development of the institution

- **BTCC Provides loans up to 5 lakhs to its members for home construction, purchase of vehicles, wedding, medical treatment etc.**
- **Institution provides maternity and paternity leave facilitiesto the female and male staff respectively as per government rules.**
- **Financial support to staff with duty leaves to attend workshops, seminars, conferences, etc.**
- **Provision of duty leaves to attend refresher courses, orientation programmes, short-term courses /FDP/ guest lectures.**

- **Fee concessions for the children of the staff to promote education of wards of the staff.**
- **The institution has separate boys' and girls' hostels with mess facilities where in the staff can have food at fair price.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

05

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute has made provision to evaluate the performances of both teaching and non-teaching staff regularly so that their efficiency in executing the responsibilities shall be improved.

1. **For Teaching Staff: The institution has an effective Performances Appraisal System for teaching staff. The studentfeedback on Teacher is taken on 04-point scale. The collected feedback is analyzed and outcome is excellent.**
2. **For Non-Teaching Staff: The principal and the management evaluate the performance of non-teaching staff. Every year the management collects confidential report of non-teaching staff from the principal. The Local Governing Body evaluates performance of the teaching and non-teaching staff.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution manages financial transactions transparently whichare in accordance with the statutory bodies such as Government ofKarnataka and University Grants Commission. The office accountant records all financial transactions pertaining to academic andadministrative expenses. He maintains cashbook, ledger and voucher files. The institute uses two types of audits as follows:

1. Internal Audit: The internal audit is conducted by the local Governing Body. It verifies accounts in its meetings by seeking clarifications from the accountants and the principal. One-to-one interactions between the audit team, the accountant, the principal and the LGB sorts out the audit objections if any.

2. External Audit: Internal Audit is conducted every year by the management appointed auditing firm "M/s P. G. Ghali &Co. CharteredAccountants". At the end of every financial year institution's accountant prepares receipts and payments account. All necessary financial documents are submitted to the auditors who prepare balance sheet and performs annual audit.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

SDVS Sangh's Shri.L.K.Khot College of Commerce is affiliated to Rani Channamma University Belagavi. It is recognized by UGC under 2(F)and 12(b). It receives funds from government of Karnataka and other agencies. Salary grant is received from the Government for aided staff only. The college also runs PG program on self-financed basis.It is managed from the fees collected from the students. The financial sources of the institute are as follow.

1.The unaided salary is received from the management i.e. SDVS. Sangh.

2. The institution receives tuition and other fees collected from students.

3. The development fund is received from SDVS Sangh.

4. Examination grant is received from the affiliating University.

5. Scholarship grants are received from social welfare Dept.

Backward classes welfare dept. of minority welfare dept. of collegiate Education Sitaram Jindal Foundation etc.

6. The NSS regular activities and special camp grant is received from RCU.

The institution has effective mechanism to monitor effective use of available financial resources for conducting academic and administrative activities by preparing budget at the beginning of the year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the institute has been contributing significantly so that the quality assurance and processes are institutionalized. The feedback mechanisms and staff appraisal system and examinations are the integral part of assessing the quality of teaching and learning processes.

Practice -1 ICT Enabled Teaching

The institute has encouraged ICT enabled teaching and learning methods which help in effective delivery of the curriculum. The teachers imbibe the modern techniques.

Practice -2 Institutional Social Responsibilities

The Institute has institutionalized its social responsibilities through NSS and NCC units. These units' numerous activities viz,cleaning of streets, temples, schools, river bank, awareness programmes, health check-up, veterinary camp, and blood donation camp. The institution organised eye donation awareness programme. Organised special lectures, Vanamahotsava and also distributed plants. These units develop discipline and patriotism and leadership qualities among them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- **Feedback Mechanism**

The IQAC of the institute has set up feedback mechanism so that it can gather inputs from the stake holders for reviewing improvements made in Quality administrative and academic operations

- **Continuous Internal Evaluation (CIE): The learning outcomes are assessed through two internal tests (during 8th and 12thweeks) and one assignment per semester**
- **Semester End Examination: The semester end examination is Conducted as per university schedule**
- **Inspection by University: the Local Inspection Committee of Rani Chanamma University Belagavi visits the institute on fixed schedule, verifies academic setups, and then recommends improvements to be made.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit

C. Any 2 of the above

recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution believes in principle of equity. Equal opportunities are provided to all individuals irrespective of gender, caste, religion & language. The institution organizes gender equity programs to provide information about women rights. Guest speakers from prominent fields are invited to speak on the topics which highlight the importance & contribution of women in the society.

(a) Safety and Security-

- **Separate hostels facility is provided for both men & women.**
- **CCTV cameras are installed in the institution premises and also in the hostel**
- **Anti sexual harassment cell is formed to provide an environment free of gender -based discrimination & to create a secure physical & social cnvironment.**

(b) Counselling

- **Students are encouraged to join NCC, NSS & participate in co-curricular activities.**
- **Office staff guide all the students while filling their examination forms, scholarship etc.**

(c) Common rooms

- Separate common room facility is provided for the girl students with 5 washrooms.
- Sanitary napkin vending machine is installed in common room as well as girls' hostel.
- Inclinators are installed in washrooms to burn used napkins

Information:

S.No

Activity

No. of students

1

Guest lecture on gender sensitization & women rights.

60

2

Awareness program about use of menstrual cup was organized

114

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.slkkcc.edu.in/SlkkccFiles/aqar docs/2022-23/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management : The college minimizes the usage of paper by using technology like E-mail, WhatsApp etc. the solid wastes like plywood, window frames etc. are disposed of to the authorized person. Dustbin are placed in the classroom as well as in the corridor. The use of plastic is banned within the campus.**
- **E-waste management : The e-Waste is disposed to the authorized persons as per instructions of the management. The computer and other electronic devices periodic maintenance is done for minimal e-waste generation.**
- **Liquid waste management : All types of liquid waste pass away through trenchers.**
- **Waste recycling system- the garden waste is collected and dumped in pits. The sanitary pad destruction machine is installed in the ladies' common room for the processing of sanitary napkin waste.**
- **Biomedical waste : is not generated in our college.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	*View File*
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:
    A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	*View File*
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities
    D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution Provides an inclusive environment for every one with tolerance and harmony to words cultural, regional, linguistic, communal social economic and other diversities:

- **The institution has taken many extra efforts to provide a**

very inclusive environment for the students. The students of UG & PG organize commerce fest every year in which various activities are organised to show their talents.

- Independence Day & republic day is celebrated every year which emphasis on social harmony & awareness of the rich heritage of our country.
- For social & religious harmony every year the institute celebrates Kanadas Jayanti , Valmiki Jayanti, B.R .Ambedkar Jayanti etc
- National youth day is celebrated every year on 12th January. to honour the contribution made by Swami Vivekananda towards the betterment of Indian Society.
- Constitution day is observed every year on 26th Nov 2022 to promote constitutional values among citizens of our country.
- Karnataka rajyotsava is celebrated on Nov 1st each year to mark the states formation day.
- Institute has code of ethics for students and a separate code of ethics for teachers and other employees which have to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The various activities in the institution for inculcating value for being responsible citizens are as follows.

1. SDVS SLKKCC is permanently affiliated to RCUB. RCU has introduced a course on Indian constitutions to aquand students with constitutional obligations. IC a course helps students to gain knowledge about different aspects Indian citizenship, preamble etc.
2. Indian Constitution Day is observed on 26th Nov every year to create awareness about our Indian constitution.
3. Institution has initiated to enroll names of students above

18 years age for enrolling in voters list.
4. **Every year on Jan 25th voters' day is observed in the institution to create awareness about the voting rights.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.slkkcc.edu.in/SlkkccFiles/aqar docs/2022-23/7.1.9.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized   D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

ANNUAL REPORT OF THE CELEBRATIONS & COMMEMORATIVE EVENTS IN THE INSTITUTION FOR THE ACADEMIC YEAR 2022-23

S.NO

NATIONAL & INTERNATIONAL DAYS

DATE

No. of participant

1

Independence Day

15.08.2022

63

2

Teachers' day

5.09.2022

40

3

Gandhi Jayanti

2.10.2022

55

4

Karnataka Rajyotsav

1.11.2022

60

5

Kanakdas Jayanti

11.11.2022

43

6

Constitution day

26.11.2022

46

7

NCC day celebration

2.12.2022

45

8

Vivekanand Jayanti

12.01.2023

50

9

Republic day

26.01.2023

68

10

World day of social justice

25.02.2023

50

11

B. R. Ambedkar Jayanti

14.04.2023

55

12

Basava Jayanti

24.04.2023

53

13

International yoga day

21.06.2023

70

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -1

"Social Service"

Objectives

1. **To render social service to the society.**
2. **To create a bonding between institute and society.**

Context:

The Sankeshwar is surrounded by several villages with primary occupation of farming and dairy.

The practice:

The "Social Service" is planned and implemented through NSS and NCC cells etc.

Evidence of success

The above elaborated practice has contributed to the increase of greenery in villages, improvement in hygiene and health, knowledge about legal affairs and social evils.

Problems encountered

The institute sometime faces difficulty in assigning medical officers and resource persons form the practice due to their prior commitments.

Best Practice- 02

"Top Ten System"

Objectives

1. To recognise the top performing students.
2. To encourage furtherance of their achievements.

Context:

The institute's student intake majorly comes from rural areas as Sankeshwar town is surrounded by several villages.

The practice:

Every year top ten students are selected from B. Com I, II and III year batches by considering their previous academic performances.

Evidence of success

The practice enhanced the performance level of the students those are in the list of Top ten.

Problems encountered

This issue is managed by adding study resources as per the necessity.

File Description	Documents
Best practices in the Institutional website	https://www.slkkcc.edu.in/SlkkccFiles/aqar docs/2022-23/7.2.1.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SDVS Sangh's Shri L. K. Khot College of Commerce is one of the premier institutions of Shri SDVS Sangh's Sankeshwar. The institute had reaccredited at 'B' level by NAAC in 4th Cycle. Institution has introduced many schemes to promote welfare of students.

During 2018-2019 institution has introduced Post Graduate M. Com in commerce which helps students up to complete their higher education most of the students were availed benefit from this programme.

During 2022 QCL Certification Pvt. Ltd New Delhi has certified quality management system of SDVS Sangh's Shri L.K.Khot College of Commerce, Sankeshwar. QCL has been assessed and found conform to the requirement of ISO 9001:2015 for the scope of providing services of B. Com, M. Com and certificate courses.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

S.D.V.S Sangh'sShri L. K. Khot College of Commerce, Sankeshwar is affiliated to Rani Channamma University, Belagavi. Presently our college is engaging two programmes in commerce, UG and PG. The syllabus designed by the university is being implemented. Programme wise complete work load is calculated per semester in the staff council meetings and allotted to the faculty members. For the effective delivery of the curriculum, concerned faculty member collects the relevant syllabus and prepares his/ her course and tries to complete the syllabus within the allotted time schedule, extra classes are conducted for incomplete syllabus. Separate timetables for UG and PG are prepared by the relevant committees and circulated among the teaching faculty and students. Teaching-learning activities are recorded on daily basis by the faculty members in their respective academic work dairies along with conspectus. Teaching action plan is prepared by each faculty member and duly signed by the head of the institution at the end of each month. Regular staff council meetings are conducted for the smooth functioning of teaching learning process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The University publishes and circulates the calendar of events before the beginning of every semester. The institution adheres to the same and makes provision for curricular, co-curricular and extra-curricular activities. The continuous internal evaluation at the institutional level is restricted to the conduct of two tests, one home assignments and seminars. The first test is conducted after eight weeks from the date of commencement of the semester and second test is conducted after

four weeks from the completion of first test. If there are any laxities, same is discussed in the staff council meetings and necessary measures are taken by the head of the institution.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

98

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Organizational Behavior course for M.Com third semester helps in developing theoretical and practical concepts. Behavior of people and analyzing the complexities associated with management of individual behavior and group behavior and demonstrate how the organizational behavior can integrate in understanding the motivation (why) behind behavior of people in

the organization.

A course on Information Technology for business for fourth semester M.com provides financial analysis skills using MS-Excel provides knowledge about applications of IT in various functional areas, cyber laws and emerging technologies.

The course "Environment Science" for second semester B.Com addresses environment and sustainability. It deals with ecosystem, biodiversity and role of water, light and temperature in ecosystem. It appreciates the ethical, cross cultural, historical context of environment issues and the links between human and natural systems. They also learn the measures to protect the environment and are made aware of global warming and other related issues.

"Sustainable Development Goals" (OEC) course for second semester B.Com deals with how to develop without harming/affecting the environment. The subject helps the students to understand the concept of sustainable development and identify major challenges. Students will become aware of their social responsibility.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

133

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

91

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

57

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution identifies the slow learners and advance learners based on their performance in the previous examination. The advance learners are those who have scored more than seventy-five per cent of marks and those who have

secured less than fifty-five per cent of marks are considered as slow learners. Accordingly, the faculty members act to address their needs. The following strategies are adopted by the institution to address them separately:

For Advance learners:

- A separate set of books is provided to the advance learners for their home reference throughout the semester in addition to the weekly borrowing facility.
- They are awarded with cash prizes and special cash prizes are given to the centum scorers in certain subjects by the concerned faculty members.
- In order to enrich their competitiveness, the library of the institution has purchased competitive examination books and magazines.

For slow learners:

- A special care is taken to slow learners during the course of mentoring by the mentor.
- Such students are informed to refer to Question banks kept at the library.
- Faculty members provide 02 marks questions to the students through social media particularly through whats app.
- The library has DVDs relating to the enhancement of their communication skills.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
355	08

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution always encourages the students' centric methods such as experiential learning, participative learning and problem solving methodologies. In UG programme, there is no mandatory of project work. In spite of this, the faculty members motivate the students to have blended learning. The institution puts together sincere efforts to get the permission of industries for the purpose of visit. These tours enable the students to understand the process of manufacturing units and diverse cultural heritages. The students have visited the following local units:

- Amusement Park Mantur Tq. Mudhol
- JSW Steel Pvt Ltd Vijaynagar

The above reports and list of projects done by PG students are enclosed at the end.

There is compulsory course as project work for the fourth semester of PG programme. Each faculty member is allotted with three to four students depending upon the strength of the batch. The students can select any organization for the purpose of study. At the end of semester, they submit project reports and an assessment of the same are carried and performance is reported to the university. The submitted copies of the projects reports are preserved by the PG department. The students can also select either case study or problem solving methodologies.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The development of ICT has brought radical changes in all the fields and teaching-learning process is not an exception. The use of ICT by the faculty members of the institution creates a competitive edge in them. The IQAC of the institution makes

incessant efforts in the implementation of ICT in teaching learning process. The faculty members are encouraged to make use of power point presentations during their lecture. Students are also encouraged to use power point presentation when seminars are conducted.

The institution has well established computer lab with internet facility. There are twenty-five computers available in the computer lab for the use of the students. Digital library is set up in the library for the easy access to students. It has five ICT enabled smart class rooms which make teaching learning process as effective. The library of the institution has subscribed to N-list programme which provides for free access to e-books, e-journals etc. Every teacher is provided with computer with internet for the preparation as well as for research publication. The institution provides provision to students to take printouts.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

08

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	*View File*

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	*View File*
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

8

File Description	Documents
Any additional information	*View File*
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	*View File*

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The institution forms a committee known as Examination under the co-ordinatorship of senior faculty member and assisted by two faculty members. Its responsibility is to purchase the stationery required for conducting the examination, notifying the time table of internal assessment (Test) to the students and conducts the assessment. It prints the question paper in house. The conduct of internal examination at the institutional level is restricted to one home assignment, two internal assessments and seminar and filed work as per the requirement of NEP for first and second year of UG course. The students are notified with time-table of internal assessment well in advance and provided with sufficient time for preparation. It also circulates notice to the faculty members to set the question papers.

Once the assessment is over, the faculty members evaluate the answer scripts of their respective courses. The students are given the answer scripts to ascertain their score and their signatures are obtained on the scripts. At the end of each semester, the students' signatures are obtained on the internal assessment sheet. This ensures that the internal assessment is transparent and robust in terms frequency and mode.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution attends the grievances related to internal and external examination with utmost care and urgency. The mechanism to deal with internal/external examination is as follows:

External examination:

- The examination fee payment notice is notified in the student portal through Uniclare and UUCMS app of the university.
- The discrepancies relating to the marks secured by the students in the various courses are addressed through the

revaluation, re-totaling process.The institution acts as liaison between the students and university.

- A time bound redressal mechanism is suggested by Rani Channamma University, Belagavi soon after announcing results in student portal.There is provision to get the photocopies of answer scripts of students after paying the prescribed fees.

Internal Examination:

- The grievances related to internal examination are addressed by the faculty members.
- The internal examination committee receives the grievances from students due to ill health, to attend competitive examination etc., because of their association with NCC, NSS, and Scouts & Guides and sports activities and forwarded to the head of the institution.With due consent from the principal, such students are allowed to attend examination separately.

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The outcome of the programme provides a perfect future path to the learners. This helps them to achieve their objectives. The institution being an affiliated institution strictly adheres to the implementation. After the allotment of the courses (subject) to the teachers, the concerned faculty members prepare the course outcomes. These course outcomes are discussed in the meeting of the IQAC. Based on the outcomes of the various courses, the IQAC prepares programme outcomes separately for UG and PG programmes. The same is communicated to the all the faculty members in the staff council meeting. The PO, CO and PSO are uploaded on the website of the institution. All the stakeholders can access to the website of the institution.

A learner should know the outcome of the course and programme.

In this regard, the course outcomes are communicated to the students in the classes at the time of commencement. A display board of PO, PSO and CO is put up in each classroom to ensure the same. The students can also access to the institutional website to ascertain the outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://slkkcc.edu.in/SlkkccFiles/CO%2020 22-23.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The POs, PSOs and Cos are communicated to both faculty members and students. The institution evaluates the attainment of POs, PSOs and Cos in two ways viz direct and indirect. The direct evaluation is made by the institution based on the performance of the students in the internal assessment and home assignment. Each teacher motivates the students to excel in the assessment. In PG programme, there is compulsory preparation of project report. Students of PG programme are allowed to select an organization or a case study. This bridges the gap between theory and practice. Though, the project work is not mandatory for UG programme, the institution organizes field visits, students' project work and industrial tours to impart the exposure of business ventures.

The indirect method of attainment is reflected by the performance of students in the final examination, students' progression towards higher education and joining professional courses. The passing percentage of the institution both at UG and PG is on increasing trend. Many of our students are progressed to peruse their higher education in commerce and management. In Toto the academic excellence of the institution assists in the attainment of CO, PSOs and POs.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://slkkcc.edu.in/SlkkccFiles/CO%2020 22-23.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

127

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://slkkcc.edu.in/SlkkccFiles/BCOM%20&%20MCOM%20SSS%202022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the

year

`01`

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

`03`

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS and NCC units of our institution have been actively engaged in organizing a variety of extension activities within our neighborhood community. These initiatives aim to sensitize students on pressing social issues, fostering holistic development.

Activities include commemorating significant events such as Anti-Tobacco Day, World Anti-Terrorism Day, and Constitution Day Celebration. Additionally, efforts are made towards community welfare through initiatives like Swachh Bharat Abhiyan, Blood Donation Camps, and Eye and Dental Camps.

Moreover, the units actively participate in National NSS Day, Voters Awareness Rally, NCC Day Celebration, and Gandhi Jayanti (Swachh Bharat Abhiyan), marking pivotal moments in our national and social calendar.

Such multifaceted engagements enable students to cultivate a spirit of social responsibility and service, contributing significantly to their holistic development. Through active participation in these activities, students not only enhance their awareness of social issues but also develop essential life skills and values, ensuring their well-rounded growth and contribution to society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The campus is spread over 4.15 Acres. The Institution's existing infrastructure facilities are utilized both for conducting theory and practical classes. The main building has 07 Classrooms, Auditorium, well equipped 1 computer lab. The existing facilities available in our institution to enhance teaching and learning programme are listed below: Classrooms equipped with ICT. Audio- podium in every classroom. Internet connection in the library, computer lab, staffroom, office. E-resource centre at library. Subscription of journals. Installation of Wi-Fi facility. E-Lib library management software. N-LIST facility is available for students and faculty members. The details of the infrastructural facilities are as follows:

Sl No 1. Physical Facility Dimension in feet Location Lecture Hall No. 1,2,3, 40x25 I Floor Used for ICT Enabled theory Classes.

Sl No 2. Lecture Hall No. 4,7 20x25 I Floor Used for ICT Enabled theory Classes for M. Com

Sl No 3.Computer Lab 20x25 I Floor Used for computer Application practical and ICT Learning resource.

Sl No 4. Auditorium 64.7x34.11 I Floor ICT Enabled, used for Academic and Cultural events purpose.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The gymkhana chairman effectively nurtures the sports potential of the students by strategic efforts and mentoring. Students are motivated to participate in cultural and sports activities to enrich their extra- and co-curricular knowledge. The institute has a spacious play ground with area of 400mtrs standard track. Facilities are provided for outdoor games like Net ball, Volleyball, Basketball, Kabaddi, Tennis, Throw ball and Handball. The ground is used for both track events and field events. The outdoor games such as volley ball, basketball, throw ball, kabaddi, cricket, Football etc. are used by the students. Institute has got a dedicated yoga room. Institute has well equipped gymnasium for students and staff. The Chairman of gymkhana committee motivates the students through proper guidance regarding diet routine. The institute has a well-equipped gym centre which includes the latest equipment Prof. M S Kamble member of gymkhana committee is in charge of multi gym unit. International Yoga Day is observed at the playground. At the beginning of the academic year, different committees are formed, including the faculty and class representatives who coordinate and monitor various cultural events.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

06

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.06

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Fully Version: 16.2, Year of Automation: 2016 The library has a spacious reading hall, Digital Library and a separate rack area. It operates under the Open Access System. Internet, scanning and photocopying facilities are available.

ILMS e-Lib Software Modules Circulation: e-Lib is used for circulation, by using two computer terminals for the purpose of transactions, issue and return of library resources and to get user statistics.

Technical Section: The technical processing of library materials, books and periodicals, preparation of barcode is done at the technical section by using e-Lib.

Cataloguing: Cataloguing of books is done through e-Lib software, data input is entered using MARC format, fixing of Barcode label and other processing works is done in the technical section.

Acquisition: Acquisition of books is processed through e-Lib software. OPAC is available for students and staff. Digital Library has ten systems with internet and LAN. "e Lib" is a user-friendly software, for various library usage. e-Lib – Library Management System is for managing the enormity of the library effectively is a client-server application. e-Lib provides the admin the right of control on all users.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**D. Any 1 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.99

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

75

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution ensures an extensive use of ICT resources by providing adequate access to computers and the internet to its students and faculty. The King Broadband internet is installed in computer lab and Digital library. Faculty members are provided with a PC and a printer to carry out the work The campus is under CCTV surveillance. Earlier there were 20 CCTV cameras there is one setof DVR. All class rooms, lab and Auditorium Hall are ICT enabled. All class rooms, lab and Auditorium Hall are ICT enabled. They are used till date. The auditorium hall has a quality sound system. Huge amount of study materials in the form of PDFs, e-books, videos, audios, presentations, word files, etc., are available at library and provided to the students. New information in the form of PDF, Word files, Videos, Audios, Biographies are added and the study material is updated from time to time. The Institution's website is maintained and upgraded regularly. It has different portals with the latest updates. All the computer systems are maintained and upgraded regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

38

File Description	Documents
Upload any additional information	View File
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.61

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

At the beginning of the academic year, the head of the institution presents requirement of physical, academic, and support facilities to the college governing body for approval and implementation. Maintenance of physical facilities. The technical & IT infrastructure facilities are maintained by the management to ensure protection for students and staff, 20 CCTV surveillance cameras have been installed the use of ICT facilities for the learning process is recorded in the logbook. Students are instructed to follow the rules and regulations strictly while operating computer systems to avoid failure due to improper usage. Sports: The institute has 400mtrs standard track for various sports events. Sports equipment's as well as fitness related equipment's are made available for all these games to the students. The institution has separate hostels for girl and boys. The hostel supervision is made by the Wardens of the hostel. Housekeeping staff are allotted to maintain the cleanliness and hygiene of hostel. One sanitary pad vending machine is also kept. The warden allots rooms for selected students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

338

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

05

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above

File Description	Documents
Link to Institutional website	https://slkkcc.edu.in/SlkkccFiles/aqardocs/2022-23/5.1.3_Final_Capacity.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

149

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

149

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	[View File]()

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has facilitated its students to represent in various co-curricular and extracurricular activities. Students represent in quality initiative activities of the institute through IQAC. They represent in staff council. They are members in various committees along with teaching and non-teaching staff. They represent in Cultural & College Miscellany, Gymkhana, Women Empowerment Cell, Anti-Sexual Harassment Cell, SC/ST Cell, Anti-Ragging Cell, Grievances Redressal Cell, and Outreach Programmes. Students participate in planning and implementing events and activities of the specific committee. Students engage in conducting cultural events such as Freshers' Day, Annual Days etc.

File Description	Documents
Paste link for additional information	https://slkkcc.edu.in/SlkkccFiles/aqardocs/2022-23/5.3.2_Final_Stud.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the Institute has been registered on 17-01-2017 with the registration number DRL/BGM/SOR/1048/2016-17. All students studying in the final year of B.Com and M. Com programmes pay association fee of Rs. 100 and will become the member after the completion of the final year.

The Alumni Association conducts meeting annually to discuss the matters of institution's growth and strengthening of facilities. It conducts meetings annually and provides valuable suggestions that would help strengthen the efforts to meet the defined goals of the institution. The association is significantly contributing to the development of the

institution through financial and non financial support. The total financial contributions from Alumni during 2022-23 is Rs.57,865.00.

File Description	Documents
Paste link for additional information	https://slkkcc.edu.in/SlkkccFiles/aqardocs/2022-23/5.4.1_Alumni.pdf
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) — E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune withthe vision and mission of the institution Vision "Enhancing Quality and Value based education in Commerce and business. Shri L K Khot College of Commerce is a premier institute providing commerce education for more than five decades.The vision statement represents the institute's strong tendency towards enhancing quality education in commerce and business. The institution organised workshop on Entrepreneurship Development in Association with DIC Belagavi. Mission to bring Excellency in Pedagogy and empower students with career oriented and skill-based education to create the sensible leaders of the society. The Institution conducted certificate course "A Practical course on tally with Taxation" for V Semester students. The mission statement ensures students of the institute to get career oriented and skill-based education that instils enough confidence among students to secure better jobs and to become sensible leaders of the society. The institute has strong platform to develop entrepreneurial skills in students. The implementation of New Education Policy 2020 by the university has given scope for students to adapt changing global scenario. Environment awareness programmes such as Tree

plantation,cleaning of river sensitized the students towards sustainable ecological development. The institute is providing value-based education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

SDVS Sangh's Shri. L. K. Khot College of Commerce Sankeshwar, runs both UG and PG programmes. It functions in compliance with the directions given by UGC, MHRD, Government of Karnataka and Rani Channamma University, Belagavi to which it is permanently affiliated. The college ensures decentralized and participatory governance by incorporating all its staff members. Case study: Appointment of physical Director. The Institute identified the need of physical director and it was discussed during the local governing body meeting no. 13 and resolution no 04 dated :29/07/2022

and the LGB approved to appoint physical director. The institute purchased books worth rupees 138000.00 as discussed in the LGB meeting no.14 and resolution no. 03 dated:19/10/2022 gave approval to purchase books. participatory role of the management encourages the involvement of the staff for efficient running of the institution. The institution promotes decentralized and participative management practices. There are primary three bodies functioning in the institute such asLocal Governing Body, Internal Quality Assurance Cell and staff council. These bodies take care of overall planning and execution of the institution's academic activities. The institute's IQAC formulates quality policies and guide various committees and cells of the institute.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic / perspective plan is effectively deployed

Perspective Plan 2021—2026

1. To provide multiple programme options to students

2. More Certificate Courses have to be introduced.

3. The institution shall enter in to MOUs and collaborations with other institutes

4. Faculty shall be motivated to engage in research activities

5. Faculty development programmes shall be organized

6. Legal Awareness Programmes shall be organized

7. Student progression to higher studies shall be promoted

8. Workshops on competitive exams shall be organized

9. Student exchange / Faculty exchange programmes shall be organized

10. Guest lecturers shall be organized

11. Environmental Awareness programmes shall be organized

12. Extension programmes shall be organized

13. Faculty shall be motivated to organise Seminars/ Webinars

14. Gender sensitization programmes shall be organized

15. To add more ICT facilities

The Institution conducted certificate course "A Practical course on tally with Taxation for V Semester students. Faculty members published research articles, conducted one day workshop on Entrepreneurship Development in association with DIC Belagavi, arranged guest lecture on role of chartered accountant in Indian Accounting Standards. Arranged one day workshop on Employment opportunities to commerce graduates in Industrial sectors and also conducted one day workshop on competitive examinations.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **Administrative Setup: SDVS Sangh's Shri. L. K. Khot College of Commerce has a well-organised structure to carry out administration. It has a five-tier organogram structure.**
- **Board of Management: SDVS Sangh's Board of management is comprised of president, vice-president, secretary,Administrator and members of the Board of management.**
- **Local Governing Body: It is comprised of few members from the Board of Management SDVS. Sang, the principal and a staff representative.**
- **Principal: The principal is the academic and administrative leader of the institution who strives for the overall development of the institution.**
- **IQAC: It was established in the year 2004.It is actively working towards academic excellence. It is planning, guiding and monitoring quality enhancement activates of the institute.**
- **Staff Council: It is composed of teaching and non-teaching staff along with student representatives which ensures efficient performance of academic and administrative tasks**

- **Appointment: The appointment rules for the teching staff are as per government order along with the eligibility criteria prescribed by the UGC that for the non-teaching is as per Government**
- **Service Rules and procedure: Service rules and procedures are guided by the Rani Channamma University Belagavi and the rulesof the state Government.**

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

SDVS Sangh's Shri L.K. Khot College of Commerce, Sankeshwar provides the following welfare measures to all teaching and non-teaching staff to promote the efficiency and also for the development of the institution

- **BTCC Provides loans up to 5 lakhs to its members for home construction, purchase of vehicles, wedding, medical treatment etc.**

- **Institution provides maternity and paternity leave facilitiesto the female and male staff respectively as per government rules.**
- **Financial support to staff with duty leaves to attend workshops, seminars, conferences, etc.**
- **Provision of duty leaves to attend refresher courses, orientation programmes, short-term courses /FDP/ guest lectures.**
- **Fee concessions for the children of the staff to promote education of wards of the staff.**
- **The institution has separate boys' and girls' hostels with mess facilities where in the staff can have food at fair price.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

05

File Description	Documents
Upload any additional information	[View File]()
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File]()

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute has made provision to evaluate the performances of both teaching and non-teaching staff regularly so that their efficiency in executing the responsibilities shall be improved.

1. **For Teaching Staff:** The institution has an effective Performances Appraisal System for teaching staff. The studentfeedback on Teacher is taken on 04-point scale. The collected feedback is analyzed and outcome is excellent.
2. **For Non-Teaching Staff:** The principal and the management evaluate the performance of non-teaching staff. Every year the management collects confidential report of non-teaching staff from the principal. The Local Governing Body evaluates performance of the teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution manages financial transactions transparently whichare in accordance with the statutory bodies such as Government ofKarnataka and University Grants Commission. The office accountant records all financial transactions pertaining to academic andadministrative expenses. He maintains cashbook, ledger and voucher files. The institute uses two types of audits as follows:

1. Internal Audit: The internal audit is conducted by the local Governing Body. It verifies accounts in its meetings by seeking clarifications from the accountants and the principal. One-to-one interactions between the audit team, the accountant, the principal and the LGB sorts out the audit objections if any.

2. External Audit: Internal Audit is conducted every year by the management appointed auditing firm "M/s P. G. Ghali &Co. CharteredAccountants". At the end of every financial year institution's accountant prepares receipts and payments account. All necessary financial documents are submitted to the auditors who prepare balance sheet and performs annual audit.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

SDVS Sangh's Shri.L.K.Khot College of Commerce is affiliated to Rani Channamma University Belagavi. It is recognized by UGC under 2(F)and 12(b). It receives funds from government of Karnataka and other agencies. Salary grant is received from the Government for aided staff only. The college also runs PG program on self-financed basis.It is managed from the fees collected from the students. The financial sources of the institute are as follow.

1.The unaided salary is received from the management i.e. SDVS. Sangh.

2. The institution receives tuition and other fees collected from students.

3. The development fund is received from SDVS Sangh.

4. Examination grant is received from the affiliating

University.

5. Scholarship grants are received from social welfare Dept. Backward classes welfare dept. of minority welfare dept. of collegiate Education Sitaram Jindal Foundation etc.

6. The NSS regular activities and special camp grant is received from RCU.

The institution has effective mechanism to monitor effective use of available financial resources for conducting academic and administrative activities by preparing budget at the beginning of the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the institute has been contributing significantly so that the quality assurance and processes are institutionalized. The feedback mechanisms and staff appraisal system and examinations are the integral part of assessing the quality of teaching and learning processes.

Practice -1 ICT Enabled Teaching

The institute has encouraged ICT enabled teaching and learning methods which help in effective delivery of the curriculum. The teachers imbibe the modern techniques.

Practice -2 Institutional Social Responsibilities

The Institute has institutionalized its social responsibilities through NSS and NCC units. These units' numerous activities viz,cleaning of streets, temples, schools, river bank, awareness programmes, health check-up, veterinary camp, and blood donation camp. The institution organised eye donation

awareness programme. Organised special lectures, Vanamahotsava and also distributed plants. These units develop discipline and patriotism and leadership qualities among them.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- **Feedback Mechanism**

The IQAC of the institute has set up feedback mechanism so that it can gather inputs from the stake holders for reviewing improvements made in Quality administrative and academic operations

- **Continuous Internal Evaluation (CIE): The learning outcomes are assessed through two internal tests (during 8th and 12thweeks) and one assignment per semester**
- **Semester End Examination: The semester end examination is Conducted as per university schedule**
- **Inspection by University: the Local Inspection Committee of Rani Chanamma University Belagavi visits the institute on fixed schedule, verifies academic setups, and then recommends improvements to be made.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);	**C. Any 2 of the above**

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution believes in principle of equity. Equal opportunities are provided to all individuals irrespective of gender, caste, religion & language. The institution organizes gender equity programs to provide information about women rights. Guest speakers from prominent fields are invited to speak on the topics which highlight the importance & contribution of women in the society.

(a) Safety and Security-

- Separate hostels facility is provided for both men & women.
- CCTV cameras are installed in the institution premises and also in the hostel
- Anti sexual harassment cell is formed to provide an environment free of gender -based discrimination & to create a secure physical & social cnvironment.

(b) Counselling

- **Students are encouraged to join NCC, NSS & participate in co-curricular activities.**
- **Office staff guide all the students while filling their examination forms, scholarship etc.**

(c) Common rooms

- **Separate common room facility is provided for the girl students with 5 washrooms.**
- **Sanitary napkin vending machine is installed in common room as well as girls' hostel.**
- **Inclinators are installed in washrooms to burn used napkins**

Information:

S.No

Activity

No. of students

1

Guest lecture on gender sensitization & women rights.

60

2

Awareness program about use of menstrual cup was organized

114

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.slkkcc.edu.in/SlkkccFiles/aqardocs/2022-23/7.1.1.pdf

7.1.2 - The Institution has facilities for	**C. Any 2 of the above**

alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management : The college minimizes the usage of paper by using technology like E-mail, WhatsApp etc. the solid wastes like plywood, window frames etc. are disposed of to the authorized person. Dustbin are placed in the classroom as well as in the corridor. The use of plastic is banned within the campus.**
- **E-waste management : The e-Waste is disposed to the authorized persons as per instructions of the management. The computer and other electronic devices periodic maintenance is done for minimal e-waste generation.**
- **Liquid waste management : All types of liquid waste pass away through trenchers.**
- **Waste recycling system- the garden waste is collected and dumped in pits. The sanitary pad destruction machine is installed in the ladies' common room for the processing of sanitary napkin waste.**
- **Biomedical waste : is not generated in our college.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	[View File]()

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution Provides an inclusive environment for every one with tolerance and harmony to words cultural, regional, linguistic, communal social economic and other diversities:

- **The institution has taken many extra efforts to provide a very inclusive environment for the students. The students of UG & PG organize commerce fest every year in which various activities are organised to show their talents.**
- **Independence Day & republic day is celebrated every year which emphasis on social harmony & awareness of the rich heritage of our country.**
- **For social & religious harmony every year the institute celebrates Kanadas Jayanti , Valmiki Jayanti, B.R .Ambedkar Jayanti etc**
- **National youth day is celebrated every year on 12th January. to honour the contribution made by Swami Vivekananda towards the betterment of Indian Society.**
- **Constitution day is observed every year on 26th Nov 2022 to promote constitutional values among citizens of our country.**
- **Karnataka rajyotsava is celebrated on Nov 1st each year to mark the states formation day.**
- **Institute has code of ethics for students and a separate code of ethics for teachers and other employees which have to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The various activities in the institution for inculcating value for being responsible citizens are as follows.

1. **SDVS SLKKCC is permanently affiliated to RCUB. RCU has introduced a course on Indian constitutions to aquand students with constitutional obligations. IC a course helps students to gain knowledge about different aspects Indian citizenship, preamble etc.**
2. **Indian Constitution Day is observed on 26th Nov every**

year to create awareness about our Indian constitution.

3. **Institution has initiated to enroll names of students above 18 years age for enrolling in voters list.**
4. **Every year on Jan 25th voters' day is observed in the institution to create awareness about the voting rights.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.slkkcc.edu.in/SlkkccFiles/aqardocs/2022-23/7.1.9.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

ANNUAL REPORT OF THE CELEBRATIONS & COMMEMORATIVE EVENTS IN THE INSTITUTION FOR THE ACADEMIC YEAR 2022-23

S.NO	NATIONAL & INTERNATIONAL DAYS	DATE	No. of participant
1	Independence Day	15.08.2022	63
2	Teachers' day	5.09.2022	40
3	Gandhi Jayanti	2.10.2022	55
4	Karnataka Rajyotsav	1.11.2022	60
5	Kanakdas Jayanti	11.11.2022	

43

6

Constitution day

26.11.2022

46

7

NCC day celebration

2.12.2022

45

8

Vivekanand Jayanti

12.01.2023

50

9

Republic day

26.01.2023

68

10

World day of social justice

25.02.2023

50

11

B. R. Ambedkar Jayanti

14.04.2023

55

12

Basava Jayanti

24.04.2023

53

13

International yoga day

21.06.2023

70

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -1

"Social Service"

Objectives

1. To render social service to the society.
2. To create a bonding between institute and society.

Context:

The Sankeshwar is surrounded by several villages with primary occupation of farming and dairy.

The practice:

The "Social Service" is planned and implemented through NSS and NCC cells etc.

Evidence of success

The above elaborated practice has contributed to the increase of greenery in villages, improvement in hygiene and health, knowledge about legal affairs and social evils.

Problems encountered

The institute sometime faces difficulty in assigning medical officers and resource persons form the practice due to their prior commitments.

Best Practice- 02

"Top Ten System"

Objectives

  1. To recognise the top performing students.
  2. To encourage furtherance of their achievements.

Context:

The institute's student intake majorly comes from rural areas as Sankeshwar town is surrounded by several villages.

The practice:

Every year top ten students are selected from B. Com I, II and III year batches by considering their previous academic performances.

Evidence of success

The practice enhanced the performance level of the students those are in the list of Top ten.

Problems encountered

This issue is managed by adding study resources as per the necessity.

File Description	Documents
Best practices in the Institutional website	https://www.slkkcc.edu.in/SlkkccFiles/aqardocs/2022-23/7.2.1.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SDVS Sangh's Shri L. K. Khot College of Commerce is one of the premier institutions of Shri SDVS Sangh's Sankeshwar. The institute had reaccredited at 'B' level by NAAC in 4th Cycle. Institution has introduced many schemes to promote welfare of students.

During 2018-2019 institution has introduced Post Graduate M. Com in commerce which helps students up to complete their higher education most of the students were availed benefit from this programme.

During 2022 QCL Certification Pvt. Ltd New Delhi has certified quality management system of SDVS Sangh's Shri L.K.Khot College of Commerce, Sankeshwar. QCL has been assessed and found conform to the requirement of ISO 9001:2015 for the scope of providing services of B. Com, M. Com and certificate courses.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

FUTURE PLANS OF ACTION FOR NEXT ACADEMIC YEAR

1. To organize workshop on entrepreneurship development.
2. To organise gender sensitization programme.
3. To conduct certificate course.
4. To organise workshop on Intellectual property right.
5. To organise Guest lectures.
6. To arrange career development programmes.
7. To organise workshop on research methodology